

CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 5
5 February 2014	Public Report

Report of the Police and Crime Commissioner

Contact Officer(s) – Dorothy Gregson

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DECISIONS BY THE COMMISSIONER

1. PURPOSE

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011.

2. RECOMMENDATIONS

- 2.1 The Panel is recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner. In these circumstances further information would be provided for a future meeting.
- 2.2 The Panel is asked to note the key decisions to be taken by the Commissioner during the forthcoming period and the context for these decisions.

3. TERMS OF REFERENCE

- 3.1 Item 6, To review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the Commissioner's functions.

4. BACKGROUND

- 4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review or scrutinise decisions made, it is also required to support the effective exercise of the functions of the Police and Crime Commissioner.

5. KEY ISSUES

- 5.1 The following decisions taken by the Commissioner have been notified to the Panel:

25 November 2013 – To create a Cambridgeshire Police and Crime Commissioner Youth Fund, managed by Cambridgeshire Community Foundation, to fund charitable projects which engage young people in positive activities (CPCC 2013-20).

25 November 2013 - To approve the signature of the Memorandum of Understanding to put in place clear arrangements and practices that will foster an effective and cooperative working relationship between Bedfordshire, Cambridgeshire and Hertfordshire Strategic Alliance members in respect of organisational and operational support service collaboration (CPCC 2013-21)

- 25 November 2013 - To approve the three year continuation of an office lease in Ely (CPCC 2013-22)
- 04 December 2013 - To approve the Op Metis Business Case and the transfer of £891k from Revenue to Capital (CPCC 2013-24)
- 19 December 2013 - To agree the Chief Constable can utilise £80,000 from the Drug Forfeiture Reserve to employ a Civilian Drugs Expert for a period of three years (CPCC 2013-23)
- 19 December 2013 - To approve the signature of the Section 22A agreement relating to the on-going collaboration between Bedfordshire, Cambridgeshire and Hertfordshire of the Joint Protective Services and for the lead force to change from Cambridgeshire to Bedfordshire (CPCC 2013-26)
- 20 December 2013 - To accept the grant offer of £299,570k in order to create the necessary infrastructure for local commissioning of victims' services and take forward the development of restorative justice (CPCC 2013-27).
- 22 January 2014 – To approve the surrender of the remaining lease at Unit 3, Cardinal Park, Godmanchester (CPCC 2014-01).

5.2 The relevant decision records are attached at Appendix 1.

5.3 If the Panel wishes to scrutinise these decisions, further details can be provided for the next meeting.

6. IMPLICATIONS

6.1 Subject to the Panel's need for further information or scrutiny on any of the decisions above, it may be required that further information is submitted to a future meeting of the Panel.

7. CONSULTATION

7.1 The decisions are in line with the direction set in the Police and Crime Plan. These decision records have been placed on the Commissioner's website.

8. NEXT STEPS

8.1 The Panel members may request further information about the decisions detailed above.

8.2 Future decisions taken by the Commissioner will continue to be notified to the Panel. The Police Reform and Social Responsibility Act 2011 introduced a number of statutory decisions to be taken by the Commissioner. Key decisions to 31 March 2014 include:

- Any variation to the Police and Crime Plan must be sent to the Police and Crime Panel to review
- Any collaboration agreements
- Proposed staff transfer scheme to make provision for transfer to the employment of the Chief Constable as directed by the Home Secretary, and to be approved by the Home

Secretary

- Appointment of Commissioner's Chief Finance Officer, to be notified to the Panel for a confirmation hearing to be held
- Annual Report 2013-14, to be reviewed by the Panel.
- Proposed precept (policing part of council tax) – to be notified to the Police and Crime Panel by 1 February 2014

8.3 These statutory decisions of the Commissioner also require a range of supporting decisions for the Commissioner and his staff including:

- Medium Term Financial Strategy 2014-18
- Governance framework 2014-15
- Annual Governance Statement 2013-14.

8.4 These decisions will be taken against a challenging financial context, for the Commissioner and Constabulary, but also for key partners. All parties are faced with considering how the budget gaps can be bridged to make best use of available funding. The Commissioner has pledged to give priority to frontline and as much visible policing as possible.

9. **BACKGROUND DOCUMENTS**

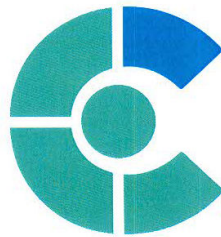
Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Decisions records and background papers detailed at Appendix 1.

10. **APPENDICES**

10.1 Appendix 1 - Decision records.

Appendix 1

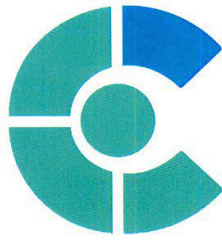


Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-20	
Subject	Cambridgeshire Police and Crime Commissioner Youth Fund
Decision	To create a Cambridgeshire Police and Crime Commissioner Youth Fund, managed by Cambridgeshire Community Foundation, to fund charitable projects which engage young people in positive activities.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner Youth Fund is being created in line with my pledge to support work with young people to divert them away from a life of crime. It is also aligned to the Police and Crime Objective to Continue to tackle crime and disorder.</p> <p>The fund will initially contain £40k raised through the sale of unclaimed and recovered stolen property in accordance with the Police Property Act 1997.</p> <p>Cambridgeshire Community Foundation will manage the fund and assess potential applicants.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Cambridgeshire Police and Crime Plan 2013-16

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 25.11.2013

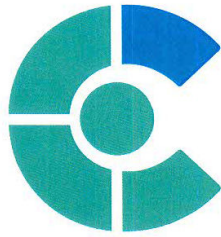


**Cambridgeshire
Police & Crime
Commissioner**

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-021	
Subject	Memorandum of Understanding for Operational Support and Organisational Support Services
Decision	To approve the signature of the Memorandum of Understanding to put in place clear arrangements and practices that will foster an effective and cooperative working relationship between Bedfordshire, Cambridgeshire and Hertfordshire Strategic Alliance members in respect of organisational and operational support service collaboration.
Decision Summary	<p>The three police forces and Police and Crime Commissioners (PCCs) are already collaborating on a range of functions labelled Joint Protective Services. This memorandum of Understanding confirms the strategic intent to extend that collaboration to a range of other functions to enable more effective and efficient operating practices, make savings and thus protect the local delivery of services within Cambridgeshire.</p> <p>The PCCs and Chief Constables (CCs) have developed the attached MoU to provide the context within which overarching and individual business cases can be developed. Sign-off will enable the scoping and business case development work to commence from December 2013 onwards. The MoU will inform the production of appropriate Section 22 agreements which will provide the legal framework.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 25.11.2013

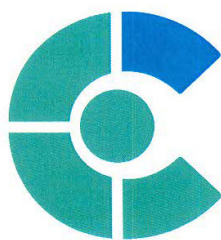


Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-022	
Subject	Continuation of Lease of CCTV Office in Ely
Decision	To approve the three year continuation of the lease of the CCTV Office in Ely.
Decision Summary	<p>The main heads of terms for the current lease renewal as agreed with City of Ely Council are outlined below:</p> <ul style="list-style-type: none">• Term: 3 years starting 21 January 2014• Landlord: Office of the Police and Crime Commissioner for Cambridgeshire.• Tenant: City of Ely Council.• Lease: 3 year term contracted out of the '1954 Act' (no security of tenure)• Break clause: 6 month break clause by either party at any time.• Rent: A nominal rent of £1 if requested.• Service Charge: No service charge will apply.• Common Areas: This unit continues to be operationally required and will include the use of facilities – toilets, shower room and rest room.• Car parking: use of single space at any time.• Office hours: 24 hour access.• Equipment Insurance: to be borne by City of Ely Council.• Vetting: City of Ely Council staff and volunteers to obtain positive police vetting.• Each party to bear their own legal costs incurred in the preparation of the lease renewal.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	

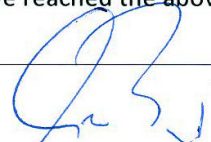
Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 25.11.2013

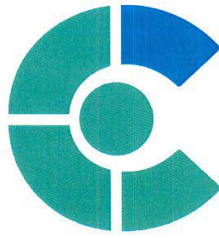


Cambridgeshire
Police & Crime
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-023	
Subject	Drugs Forfeiture Reserve
Decision	To agree the Chief Constable can utilise £80,000 from the Drug Forfeiture Reserve to employ a Civilian Drugs Expert for a period of three years.
Decision Summary	<p>A paper was submitted to the Chief Officers Group in June 2013 proposing civilianisation of one police officer post as a Drug Expert role.</p> <p>There are currently two warranted posts and the proposal returns one of those posts to Territorial Policing Command.</p> <p>The civilian role would be funded through the drugs forfeiture fund on a three year fixed contract.</p> <p>The proposal outlines the role to be a centralised drugs expert function with a force wide remit ensuring continuity, expertise and responding to emerging changes.</p> <p>This is in line with one of the PCC's pledges to support work with partners to tackle drugs misuse and associated crimes.</p> <p>The Chief Officers Group agreed the proposal on 14th June 2013.</p> <p>In order to provide an audit trail the decision needs approval through BCB.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Finance Sub Group Minutes 21 st November 2013 - Item 10b Civilianisation of drug expert role and centralised management of drug experts dated May 2013

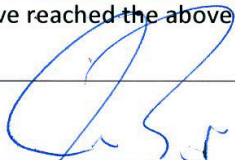
Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date
	19.12.2013

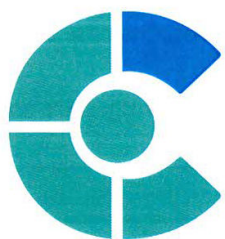


Cambridgeshire
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-024	
Subject	Op Metis
Decision	To approve the Op Metis Business Case and the transfer of £891k from Revenue to Capital.
Decision Summary	<p>In February 2013, the unapproved scheme entitled Business Productivity and Mobile Devices (METIS) was approved under the capital programme.</p> <p>The Chief Constable has previously approved the purchase of Slates for frontline users for £99k funded by RCCO.</p> <p>In October 2013 the Office of the Police and Crime Commissioner has previously released £50k for PLOD Zero development subject to contract.</p> <p>The PCC approves an addition to the 2013/14 capital programme of £981k for stage one of Programme Metis funded by a matching Revenue Contribution to Capital Outlay (RCCO).</p> <p>The PCC approves the immediate release of £700k from the 2013/14 capital programme for PLOD phases 1 and 2, subject to contract, funded by a matching Revenue Contribution to Capital Outlay (RCCO).</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Programme Metis Outline Business Case

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	 Date 4.12.2013



Cambridgeshire
Police & Crime
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-026	
Subject	Collaboration Agreement – Section 22A
Decision	To approve the signature of the Section 22A agreement relating to the ongoing collaboration between Bedfordshire, Cambridgeshire and Hertfordshire of Joint Protective Services and for the lead force to change from Cambridgeshire to Bedfordshire.
Decision Summary	<p>The following business areas pertain to Joint Protective Services:</p> <ul style="list-style-type: none">• Armed Policing Unit• Automated Number Plate Recognition• Central Ticket and Collisions Administration• Counter Terrorism and Domestic Extremism• Delegation of Authority (on call arrangements)• Dogs Section• Major Crime Unit• Operational Planning and Support Unit• Road Policing Unit• Scientific Services Unit <p>This Section 22A agreement is an ‘umbrella agreement’ that allows a framework that can be applied to existing collaboration agreements as well as future agreements and covers in general terms the governance, finance, management and workforce arrangements using a Lead Force model. The ‘umbrella’ approach has the advantage of keeping bureaucracy to a minimum while at the same time providing a robust legal framework.</p> <p>The lead force for Joint Protective Services changes from Cambridgeshire to Bedfordshire as Cambridgeshire are to be the lead force for Organisational Support Services.</p> <p>The cost apportionment for each of the business areas within Joint Protective Services remain on the current formula which is a combination of Net Revenue Expenditure and demand for Joint Protective Services.</p> <p>The three Police and Crime Commissioners have agreed that a review of the cost apportionment for Joint Protective Services will take place in the coming years.</p>
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk

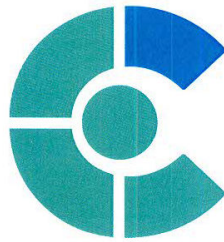


Cambridgeshire
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-27	
Subject	Victims' Services Grant Funding
Decision	To accept the grant offer of £299,570k in order to create the necessary infrastructure for local commissioning of victims' services and take forward the development of restorative justice.
Decision Summary	<p>The Ministry of Justice has made funds available to PCC's to:</p> <ul style="list-style-type: none">• Build RJ capacity in the area and, where capacity is sufficient, fund RJ activity;• Build the capacity and capability of the wider Voluntary Community and Social Enterprise support providers in advance of local commissioning; and• Prepare for local commissioning. <p>The money will be used to take forward Cambridgeshire's Strategic Vision for Support for Victims, including work across the region to promote early local commissioning of a victim support referral mechanism.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Draft Strategic Vision for Support for Victims in Cambridgeshire put forward to Business Co-ordination Board meeting on 25 th November 2013

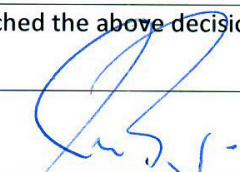
Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 20/12/2013



**Cambridgeshire
Police & Crime
Commissioner**

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-01	
Subject	Lease Surrender – Cardinal Park, Godmanchester
Decision	To approve the surrender of the remaining lease at Unit 3, Cardinal Park, Godmanchester.
Decision Summary	<ul style="list-style-type: none">• Cambridgeshire Police completed a 12 year lease of unit 3 Cardinal Park from 28 May 2003 to house the Safety Camera Unit.• All break clauses within the lease have now expired and the current annual costs for rent, service charge, insurance & business rates is £84,000.• The premise was vacated in June 2013 and the building has now been decommissioned.• The landlord will accept a surrender of the lease and this will remove all future liabilities from the date of surrender.• At lease expiry the landlord is entitled to have the building reinstated to its condition at lease commencement and this has been agreed at £85,675 on a financial settlement basis.

Contact Officer	Colin Luscombe – Head of Estates & Facilities Management Tel: 01480 422679 Email: colin.luscombe@cambs.pnn.police.uk
Background Papers	Background report received by 22 nd January 2014 BCB

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	 Date 22/01/2014

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